

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 75-2022

Date: July 19, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2022 and Health Benefits and Dental Benefits transfers for July 2022; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 19, 2022 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$223,779.52

ACCOUNT: Tax Deposit Account
Total: \$93,480.03

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$120,078.44

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,354.13

ACCOUNT: Dental Benefits
Total Transfer: \$3,931.93

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

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Date: July 19, 2022

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$31,574.06

ACCOUNT: Operating Account
Total: \$434,565.27

ACCOUNT: General Improvement Account
Total: \$733,184.60


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

RECORDED VOTE:

	Bonagura	Jordan	Kelاهر	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓		✓		
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 76-2022

Date: July 19, 2022

AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2022

WHEREAS, it has been determined by the Commissioners of the Northwest Bergen County Utilities Authority (the “Authority”) that no meetings of the Commissioners will be held during the month of August, 2022; and

WHEREAS, the Authority’s bills are approved for payment at its monthly meeting and the Authority has a need to provide for the consistent and regular payment of its bills for the month of August; and

WHEREAS, the Commissioners wish to provide a mechanism for the payment of August bills as set forth below.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Executive Director and Administrative Assistant are directed to prepare the bill list (including but not necessarily limited to payroll, tax deposits, health benefits contributions, dental benefits, PERS and Contributory Insurance, operating account and general improvement account) in the ordinary course for payment and circulate such list to each Commissioner by August 8, 2022; and
2. Unless any Commissioner has an objection to a specific payment or requires further discussion on payment of a bill(s), then such bill(s) shall be excluded from payment and the Commissioners authorize payment of the remainder bills on or after August 12, 2022.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 76-2022

Date: July 19, 2022

AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2022

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on July 19, 2022.


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 77-2022

Date: July 19, 2022

**CREATION AND APPROVAL OF NEW POSITION –
COMMUNITY & GOVERNMENT RELATIONS MANAGER**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a county utilities authority organized and existing pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq., to provide the necessary governmental services enumerated in N.J.S.A. 40:14B-2 in the County of Bergen, including but not limited to the collection, treatment and disposal of storm water and waste water; and

WHEREAS, pursuant to N.J.S.A. 40:14B-18, the Authority has the power to, among other things, appoint and employ such agents and employees as it may require and determine necessary for its efficient operations, and to determine their duties and compensation; and

WHEREAS, the Authority has determined the need to establish the position of **COMMUNITY & GOVERNMENT RELATIONS MANAGER** to perform duties including, but not limited to, those set forth in the job description appended hereto and made a part hereof; and

WHEREAS, the Authority has concluded and determined that the appropriate range for the annual amount of compensation for the position of **COMMUNITY & GOVERNMENT RELATIONS MANAGER** is \$65,000.00 to \$95,000.00.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority does hereby create the position of **COMMUNITY & GOVERNMENT RELATIONS MANAGER** and the table of organization for the Authority shall be and is hereby amended accordingly.
2. The amount of compensation for the position of **COMMUNITY & GOVERNMENT RELATIONS MANAGER** shall be and is hereby set within the range of \$65,000.00 to \$95,000.00 per annum.
3. The Executive Director, and/or his designee, shall be and is hereby authorized and directed to take all actions necessary and appropriate to carry out the purpose and intent of this Resolution.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 77-2022

Date: July 19, 2022

**CREATION AND APPROVAL OF NEW POSITION –
COMMUNITY & GOVERNMENT RELATIONS MANAGER**

4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

I hereby certify the foregoing to be a true copy of the Resolution adopted by the Northwest Bergen County Utilities Authority at its meeting of July 19, 2022.


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

RECORDED VOTE:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

Northwest Bergen County Utilities Authority

Job Description: COMMUNITY & GOVERNMENT RELATIONS MANAGER

Position Description: Governmental Affairs Coordinator Acts as liaison to member municipalities, rate payers, Governing Bodies of Bergen County and other public entities.

Duties and Responsibilities:

- Represents Authority at Northwest Bergen County Shared Services Meetings on all activities of the organization;
- Coordinates Services Between Bergen County, NBCUA, Member Municipalities, and other public entities;
- Monitors County, State, and Municipal activities that may impact Authority operations;
- Meets with governing bodies and members of the public to gather information and to communicate Authority position on issues;
- Performs public outreach and education/information services as directed;
- Monitor all odor and service complaints from municipalities and the public and respond when directed;
- Handle all communication and public relations matters as directed;
- Monitor and represent the Authority in various trade organizations;
- Monitor actions taken by member Governing Bodies and Planning/Zoning Boards;
- Develops strategies for Authority Implementations of regulatory mandates;
- Other related duties as assigned by Executive Director;

Reports to: Executive Director and Assistant Executive Director

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 78-2022

Date: July 19, 2022

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING TRADE STIPEND PAYMENTS TO CERTAIN EMPLOYEES OF THE AUTHORITY'S NON-SUPERVISORY EMPLOYEES GROUP

WHEREAS, the Northwest Bergen County Utilities Authority ("Authority") encourages its employees to obtain licenses and pursue trades that benefit the Authority; and

WHEREAS, Article 23 of the Collective Bargaining Agreement between the Authority and the Authority's Non-Supervisory Employees Group ("CBA") provides that all employees who qualify for a license in skilled trades shall be eligible for an incentive payment, the amount of which is to be determined by the Authority; and

WHEREAS, five (5) employees covered by the CBA are eligible for a trade incentive payment pursuant to Article 23 of the CBA; and

WHEREAS, the Authority's Superintendent has recommended trade incentive payment amounts for all five (5) employees referenced above; and

NOW, THEREFORE, BE IT RESOLVED by the Authority's Board of Commissioners, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby Authorized to make the following stipend payments on July 1, 2022 for services in skilled trades:

<u>Employee</u>	<u>Trade</u>	<u>Incentive Payment</u>
Scott Nye	TV Truck/PACP Certified	\$3,000
Alexis Toledo-Sanchez	Welder	\$1,000
Richard Coveney	TV Camera Truck/PACP Certified	\$2,000
Nuno Nunes	Welder	\$1,000
Ernst W. Brehm	Backflow Preventer Certification	\$1,000

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 78-2022

Date: July 19, 2022

RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING TRADE STIPEND PAYMENTS TO CERTAIN EMPLOYEES OF THE AUTHORITY'S NON-SUPERVISORY EMPLOYEES GROUP

3. This Resolution shall be effective immediately.

ADOPTED: July 19, 2022

I hereby certify that this is a true copy of a resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on July 19, 2022.


MICHAEL KASPARIAN
CHAIRMAN


ALISON GORDON
SECRETARY

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2022

Date: July 19, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SADDLE RIVER URBAN RENEWAL, LLC
FOR THE CHOCTAU TRAIL AND EAST ALLENDALE ROAD,
SADDLE RIVER, NEW JERSEY SEWER CONNECTION**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines to service the Borough of Saddle River (the “Borough”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Borough of Saddle River; and

WHEREAS, the NBCUA has received a Sewer Connection Application from Saddle River Urban Renewal, LLC regarding Choctau Trail and East Allendale Road who is desirous of collaborating with the Borough of Saddle River for the connection to an existing Borough of Allendale sanitary sewer and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of Choctau Trail and East Allendale Road of the Borough of Saddle River and to be received and serviced by the NBCUA through an existing Borough of Allendale sanitary sewer manhole; (the “Project”); and

WHEREAS, the Project is a proposed affordable housing residential apartment complex aggregating a total of 112 units, and projecting an average daily flow of 25,850 Gallons Per Day (“GPD”) providing an additional 112 residential Equivalent Dwelling Unit (“EDU”) to the Authority from the Borough of Allendale; and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on June 17, 2022, to the Executive Director recommending the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Executive Director, Superintendent and the NBCUA’s General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service Choctau Trail and East Allendale Road with the Borough of Saddle River and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2022

Date: July 19, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SADDLE RIVER URBAN RENEWAL, LLC
FOR THE CHOCTAU TRAIL AND EAST ALLENDALE ROAD,
SADDLE RIVER, NEW JERSEY SEWER CONNECTION**

statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by Saddle River Urban Renewal, LLC, subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Boroughs of Saddle River and Allendale, where applicable.
3. Inspection and approval of the installation of sewers, appurtenances by the Boroughs of Saddle River and Allendale, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2022

Date: July 19, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SADDLE RIVER URBAN RENEWAL, LLC
FOR THE CHOCTAU TRAIL AND EAST ALLENDALE ROAD,
SADDLE RIVER, NEW JERSEY SEWER CONNECTION**

9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on June 21, 2022.


ALISON GORDON, SECRETARY


FRANK KELAHER, VICE-CHAIRMAN

DATED: July 19, 2022

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 79-2022

Date: July 19, 2022

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATION
WITH SADDLE RIVER URBAN RENEWAL, LLC
FOR THE CHOCTAU TRAIL AND EAST ALLENDALE ROAD,
SADDLE RIVER, NEW JERSEY SEWER CONNECTION**

RECORDED VOTE:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered			✓				
Seconded					✓		
Aye		✓	✓		✓	✓	
Nay							
Absent	✓			✓			
Abstain							
Recuse							✓

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 80-2022

Date: July 19, 2022

AUTHORIZATION TO INCREASE THE NOT-TO-EXCEED COST TO T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE INTERIOR ALTERATIONS OF THE SERVICE BUILDING

WHEREAS, the Northwest Bergen County Utilities Authority (hereinafter referred to as the “Authority”) is presently working on a project consisting of alterations to the interior of the Service Building (hereinafter referred to as the “Project”) at the Authority’s property located at 30 Wyckoff Avenue, Waldwick, New Jersey; and

WHEREAS, by Resolution 64-2021, the Authority previously engaged the services of T&M Associates (hereinafter referred to as the “Firm”) to provide various engineering services such as advisement on mechanical and plumbing requirements related to the project; and

WHEREAS, the Original Resolution (hereinafter referred to as the “the Original Resolution”) authorized a not-to-exceed cost of \$13,575 to be paid to the Firm for their engineering services in connection to the project; and

WHEREAS, by Resolution No. 79-2021 dated September 21, 2021, the Authority increased the not-to-exceed cost of engineering services to \$63,275 related to the project for Professional Mechanical, Electrical and Plumbing (MEP) Engineering Services as well as Design Services, Bidding Assistance and Construction Administration; and

WHEREAS, the Firm has submitted a Proposal for additional engineering work related to the project for Full-Time Project Monitoring/Final Clearance Air Sampling; and

WHEREAS, the Firm has provided in their proposal a fee of \$9,200 for the services outlined in Paragraph 5 of this Resolution; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available to accept the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Proposal of T&M Associates to provide the additional engineering services outlined in Paragraph 5 of this Resolution related to the alterations to the interior of the service

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 80-2022

Date: July 19, 2022

AUTHORIZATION TO INCREASE THE NOT-TO-EXCEED COST TO T&M ASSOCIATES FOR ENGINEERING SERVICES RELATED TO THE INTERIOR ALTERATIONS OF THE SERVICE BUILDING

building in the amount of \$9,200 be and is hereby accepted, increasing the not-to-exceed cost of engineering services to \$72,475.

2. In the event that the firm anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.
3. The Certifying Finance Officer's Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of this award shall be published in accordance with applicable law.
5. This Resolution shall take effect immediately.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on July 19, 2022.


MICHAEL KASPARIAN, CHAIRMAN


ALISON GORDON, SECRETARY

Recorded Vote:

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2022

Date: July 19, 2022

AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS

WHEREAS, the Northwest Bergen County Utilities Authority (hereinafter referred to as the "Authority") wishes to continue its banking relationship with TD Bank (hereinafter referred to as the "Bank" or "TD Bank");

WHEREAS, the Bank requires certain resolutions and authorization of certain individuals by the Authority to conduct routine business with the Bank.

NOW, THEREFORE BE IT RESOLVED, the Authority authorizes the Chairman, Vice Chairman, Executive Director, Assistant Executive Director, and the Board Secretary to have the following authority of the bank accounts held at TD Bank:

1. Exercise all the powers listed in this Resolution;
2. Open all deposit or share account(s) in the name of the Authority;
3. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Bank; and

FURTHER RESOLVED, TD Bank located at 63 W. Allendale Avenue, Allendale, New Jersey is designated as a depository for the funds of the Authority and to provide other financial accommodations indicated in this Resolution; and

FURTHER RESOLVED, this Resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any and all prior Resolutions adopted by the Commissioners of the Authority and certified to the Bank as governing the operation of this Authority's account (s) are in full force and effect, until the Bank receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a Resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes; and

FURTHER RESOLVED, the signature of an Agent named in this Resolution is conclusive evidence of their authority to act on behalf of the Authority. Any agent, so long as he/she acts in a representative capacity as agent of the Authority, is authorized to act on behalf of the Authority for the effective exercise of the powers set

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2022

Date: July 19, 2022

AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS

forth herein, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing; and

FURTHER RESOLVED, all transactions, if any, with respect to any deposits, withdrawals, rediscounts, and borrowings by or on behalf of the Authority with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed; and

FURTHER RESOLVED, the Authority agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Authority. The Authority authorizes the Bank, at any time, to charge the Authority for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required signature for this purpose; and

FURTHER RESOLVED, the Authority acknowledges and agrees that the Bank may furnish at its discretion automated access devices to Agents of the Authority to facilitate those powers authorized by this Resolution or other Resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, electronic banking, mobile banking, credit cards, automated teller machines (ATM), and debit cards; and

FURTHER RESOLVED, The Authority acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the Agents named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this Resolution (or that are filed separately by the Authority with the Bank from time to time), the Bank is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Authority authorizes each Agent to have custody of the Authority's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 81-2022

Date: July 19, 2022

AUTHORIZATION OF SIGNORS FOR TD BANK ACCOUNTS

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on July 19, 2022.


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

RECORDED VOTE:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 82-2022

Date: July 19, 2022

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH
THE BERGEN COUNTY UTILITIES AUTHORITY FOR QUALIFIED PURCHASING
AGENT SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes any local unit of the State to enter into an Interlocal Services Agreement with any other local unit(s) for the joint provision within the several jurisdictions of any service which any party to the agreement is empowered to undertake within its own jurisdiction; and

WHEREAS, the State of New Jersey, consistent with the Act, encourages local units, such as the Northwest Bergen County Utilities Authority (the “Authority”), to enter into agreements for the joint provision of governmental services as is authorized by the Act; and

WHEREAS, N.J.S.A. 40:14B-20 further authorizes and permits the Authority to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given to the Authority pursuant to N.J.S.A. 40:14B-1 et seq., expressly subject to N.J.S.A. 40A:11-1 et seq. (“Local Public Contracts Law”); and

WHEREAS, the Authority, in furtherance of providing essential governmental services, requires the services of a Qualified Purchasing Agent to provide services on behalf of the Authority necessary to perform the requisite duties associated with the title of Qualified Purchasing Agent as set forth in N.J.A.C. 5:32-4, to administer and/or implement the rules and regulations promulgated thereunder, as amended (“Qualified Purchasing Agent Services”), from time to time on an as needed basis and including specifically for the time period of August 1, 2022 through and including December 31, 2022; and

WHEREAS, the Authority and the Bergen County Utilities Authority (the “BCUA”) have discussed the benefits of the parties entering into a shared services agreement, pursuant to which the BCUA will allow the Authority to utilize Gerald Reiner, a certified Qualified Purchasing Agent, Certification No. Q-1632, who serves as the BCUA’s Qualified Purchasing Agent, to serve as the Authority’s Qualified Purchasing Agent and to provide Qualified Purchasing Agent Services to the Authority on an as needed basis during the time period of August 1, 2022 through and including December 31, 2022, as is authorized by N.J.S.A. 40A:11-9(a); and

WHEREAS, the BCUA and the Authority now wish to enter into a shared services agreement (the “Shared Services Agreement”) for Qualified Purchasing Agent Services in order to allow for Gerald Reiner, who is certified as a Qualified Purchasing Agent by the State of New Jersey Department of Community Affairs, Division of Local Government Services, Certification No. Q-1632, and who serves as the BCUA’s Qualified Purchasing Agent, to serve as Qualified Purchasing Agent for, and provide such Qualified Purchasing Agent Services to and on behalf of, the Authority on an as needed basis during the time period of August 1, 2022 through and including December 31, 2022 as is authorized by N.J.S.A. 40A:11-9(a); and

WHEREAS, the Assistant Executive Director of the Authority has reviewed the proposed Shared Services Agreement and recommends that the Board of Commissioners of the Authority accept the terms of the proposed Shared Services Agreement on file at the Authority offices; and

WHEREAS, the Authority has determined it is in the best interests of the Authority and its ratepayers to enter into the Shared Services Agreement with the BCUA pursuant to which Gerald Reiner, who is certified as a Qualified Purchasing Agent by the State of New Jersey Department of Community Affairs, Division of Local Government Services, Certification No. Q-1632, and who serves as the BCUA’s Qualified Purchasing Agent, will serve as Qualified Purchasing Agent for, and provide such Qualified Purchasing Agent Services to and on behalf of, the Authority on an as needed basis during the time period of August 1, 2022 through and including December 31, 2022 as is authorized by N.J.S.A. 40A:11-9(a).

WHEREAS, the Authority desires to enter into the Shared Services Agreement with the BCUA for the duration and subject to the terms and conditions as are set forth in said Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority agrees to enter into the Shared Services Agreement with the BCUA for the duration and on the terms and conditions as are set forth in said Shared Services Agreement for the providing of Qualified Purchasing Agent Services by the BCUA to and on behalf of the Authority on an as needed basis.

2. The Chairman and/or the General Legal Counsel of the Authority shall be and is hereby authorized and directed on behalf of the Authority to execute the Shared Services Agreement with the BCUA, a copy of which shall remain on file at the Authority in the office of the Executive Director.

I hereby certify that this is a true copy of a Resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on July 19, 2022.

Michael Kasparian
 MICHAEL KASPARIAN, CHAIRMAN

Alison Gordon
 ALISON GORDON, SECRETARY

RECORDED VOTE:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 83-2022

DATE: July 19, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 4 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

WHEREAS the Northwest Bergen County Utilities Authority (the “Authority”) entered into a Contract for the Interior Alterations at the Service Building (“the Project”) with Billy Contracting & Restoration, Inc. (“the Contractor”) on March 17, 2022 in the amount of \$874,000; and

WHEREAS, the Authority approved Change Order No. 1 by Resolution No. 68-2022, Change Order No. 2 by Resolution 69-2022 and Change Order No. 3 by Resolution 70-2022 increasing the contract not-to-exceed cost to \$902,860.00; and

WHEREAS, the following modifications have been made to the Project and are more particularly set forth in Change Order No. 4 attached hereto (“the Change Order”):

Additional Work:

- | | |
|---|-------------|
| 1. Asbestos removal in 1 st Floor Offices and Server Data Room | \$10,600.00 |
| 2. 10% O/P | \$ 1,060.00 |

WHEREAS, the change in cost of the project for the above listed modifications has a net total increase of \$11,660.00; and

WHEREAS, the Authority’s Consulting Architect, RSC Architects, has reviewed the Change Order and recommends that the Change Order be approved by the Authority; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available for the increased cost of the project.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 83-2022

DATE: July 19, 2022

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 4 TO THE INTERIOR ALTERATIONS AT THE SERVICE BUILDING PROJECT

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Change Order No. 4 for the Interior Alterations at the Service Building in the amount of \$11,660 is hereby approved.
2. The new not-to-exceed cost of the Interior Alterations at the Service Building Project is \$914,520.00
3. Notice of this increase in cost shall be published in accordance with applicable law.

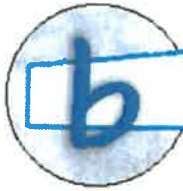
I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 19, 2022.


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelاهر	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							



**BILLY CONTRACTING
& RESTORATION INC**

67 Danforth Ave. Paterson, NJ 07501

Ph. 973-396-2579

Fax: 973-396-2580

Date: June 14, 2022

To: Northwest Bergen County Utility Authority
30 Wyckoff Ave.
Waldwick, NJ 07463

Re: Interior Alterations at the Service Building
30 Wyckoff Ave.
Waldwick, NJ 07463

Change Order Request #4

Scope:

Remove asbestos tiles and mastic in the 1st floor offices and the server data room.

- | | |
|------------------------------------|-------------|
| • Asbestos (see attached proposal) | \$10,600.00 |
| • 10% O/P (Billy Contracting) | \$1,060.00 |

Total for COR #4 \$11,660.00

Billy Contracting & Restoration Inc.



Please authorize this work to be completed by signing in the space provided and faxing this proposal back to our office @ (201) 559 8959

06.13.2022

To: Billy Contracting & Restoration Inc.
 67 Danforth Ave.
 Paterson, NJ 07501
 Attn: Billy Runtevski

Re: Asbestos Abatement @ Northwest Bergen County Utilities Authority
 30 Wyckoff Avenue, P.O. Box 255, Waldwick, NJ 07463

Dear Client:

Spes Contracting LLC is pleased to submit this proposal for the work at the above referenced project.

Our enclosed proposal includes all supervision, labor, materials, equipment, tools, supplies, OSHA air monitoring, disposal services & insurance required for the proper execution of the asbestos abatement for this project. The pricing quoted herein is valid for 30 days and reflects project to be performed normal shift period of starting and completion.

SCOPE OF WORK: Non-Friable Methods - Infrared Radiant Heat Tile Removal/Stripping Machine, No Odor Mastic Remover.

WORK PROCEDURES: DOL & DOH Non-Friable		
Locations	Material	Quantity
1 st Floor Offices & Server Data Room	VAT & Carpet	1300 SF
1 st Floor Offices & Server Data Room	Black Mastic	1300 SF

Lump SUM ***\$10,600.00**

Spes Contracting, LLC, 69 Danforth Avenue, Paterson, NJ 07501, Tel. (973) 807 6330, Fax. (201) 559 8959



Conditions:

- Payment Terms: Spes Contracting requires NET 30 payment schedule.
- Price based on prevailing/non-union wages.
- Price based on non - subchapter 8 compliance.
- Price does not include permit.
- Owner/GC to provide water & electric on site.
- Owner/GC to remove all movable items from work areas prior to Spes Contracting arrival on site.
- Owner/GC responsible for lock out, tag out, shut down, safe-off, cap, drain, etc. all utilities in the work area.
- Owner to provide designated area within proximity to the work area for staging waste container.
- Air monitoring and final air clearance testing to be the responsibilities of 3rd party.
- No pedestrian traffic will be permitted to enter work area for the duration of the project.
- Spes Contracting will remove tape and glue residue at the conclusion of this project, however touch ups and/or repairs may be required and will be the responsibility of others.
- Replacement of any abated items is not included in this proposal.
- Spes Contracting cannot be held responsible for damage due to the weather, water intrusion, etc.

The attached proposal is based on one mobilization per building. If the owner chooses to award the project in separate phases, at various times, additional costs will be incurred for mobilization and demobilization.

Again, thank you for the opportunity to submit our quotation and proposal. Should you have any questions or require any additional information, please do not hesitate to contact me.

Sincerely yours,

Branislav Pavlov

Sales and Estimating

NJ DOL Asbestos Contractor License #01383
NJ Public Works Contractor License # 723025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 84-2022

Date: July 19, 2022

**NEW HIRE – MICHAEL SHEINFELD AS COMMUNITY & GOVERNMENT
RELATIONS MANAGER**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has determined that there presently exists a need for a Community & Government Relations Manager; and

WHEREAS, N.J.S.A. 40:14B-1 provides, *inter alia*, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

WHEREAS, the position of Community & Government Relations Manager was created by Resolution No. 77-2022 dated July 19, 2022; and

WHEREAS, the position of Community & Government Relations Manager shall report to the Executive Director and Assistant Executive Director of the Authority; and

WHEREAS, Mr. Michael Sheinfeld has applied for the position of the Community & Government Relations Manager; and

WHEREAS, the Authority has determined that Mr. Michael Sheinfeld is competent, qualified and experienced to perform this job and therefore desires to offer the position of Community & Government Relations Manager to Mr. Sheinfeld; and

WHEREAS, funds are allocated in the annual budget for the salary of the Community & Government Relations Manager position; and

WHEREAS, the Authority has determined on the basis of the foregoing to hire Mr. Sheinfeld as the Community & Government Relations Manager at an annual salary of ninety thousand dollars (\$90,000) starting August 1, 2022 subject to a 180 day probationary period; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Mr. Michael Sheinfeld shall be and is hereby hired by the Authority as Community & Government Relations Manager to perform all those services, duties and responsibilities

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 84-2022

Date: July 19, 2022

**NEW HIRE – MICHAEL SHEINFELD AS COMMUNITY & GOVERNMENT
RELATIONS MANAGER**

set forth in the Job Description – “Community & Government Relations Manager” starting August 1, 2022 subject to a 180 day probationary period.

2. Mr. Michael Sheinfeld shall be an employee at will and will be compensated at an annual salary of ninety thousand dollars (\$90,000).

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on July 19, 2022.


ALISON GORDON, SECRETARY


MICHAEL KASPARIAN, CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered					✓		
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

MOTION

No. 22-02

Date: July 19, 2022

Motion to grant an unpaid leave of absence for Scott Nye, O&M Helper beginning June 27, 2022 for a period not to exceed ninety (90) days.

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							✓
Seconded			✓				
Aye		✓	✓		✓	✓	✓
Nay							
Absent	✓			✓			
Abstain							
Recuse							